



**MINUTES OF A CABINET MEETING**  
**Council Chamber - Town Hall**  
**Wednesday, 21 November 2012**  
**(7.30 - 8.35 pm)**

**Present:**

Councillor Michael White (Leader of the Council), Chairman

Councillor Steven Kelly (Vice-Chair)  
Councillor Michael Armstrong  
Councillor Andrew Curtin  
Councillor Roger Ramsey  
Councillor Paul Rochford  
Councillor Geoffrey Starns  
Councillor Barry Tebbutt  
Councillor Lesley Kelly

**Cabinet Member responsibility:**

(Deputy Leader) Individuals  
Transformation  
Culture, Towns & Communities  
Value  
Children & Learning  
Community Safety  
Environment  
Housing & Public Protection

An apology for absence was received from Councillor Robert Benham.

Councillors Clarence Barrett, Linda Hawthorn, Paul McGeary, Pat Murray and Linda Van Den Hende were also present for the duration of the meeting.

2 members of the public were in attendance.

The decisions were agreed with no vote against.

There were no disclosures of pecuniary interest declared.

The Chairman reminded those present of the action to be taken in the event of an emergency.

**29 MINUTES**

The minutes of the meeting of Cabinet held on 21 November 2012 were agreed as a correct record and signed by the Chairman.

30 **HEALTH & WELLBEING STRATEGY 2012-14**

*Councillor Steven Kelly, Cabinet Member for Individuals, introduced the report.*

The report before Members outlined the 8 priorities of the Health and Wellbeing Strategy (attached in full as an appendix to the report). It was announced that the intention of the strategy was to improve the health of the population in areas where Havering's performance was worse than the regional or national average. The strategy focused on prevention and targeting people most at risk. It also had a specific priority focussing on improving the quality of health services in Havering.

Each section of the strategy identified specific actions for delivery and targets for measuring performance improvement.

Prior to its consideration by the Cabinet, the Strategy had been endorsed by the Shadow Health and Wellbeing Board.

**Reasons for the decision:**

The Council has a prospective duty to produce a Health and Wellbeing Strategy. The version before Cabinet had been progressed to an advanced stage and it was therefore considered appropriate to ratify this to assist the Clinical Commissioning Group (CCG) in their authorisation process.

**Other options considered:**

The current draft version could be used as a working document and would still suffice for the CCG authorisation process.

The Council could have waited until the legislative changes had been made and the finalised guidance produced.

This had been rejected because it was considered more appropriate that the Council formally endorse the plan to be submitted by the CCG.

**Cabinet AGREED the content of the Health and Wellbeing Strategy and formally endorsed its implementation.**

31 **PUBLIC HEALTH TRANSITION TO HAVERING COUNCIL**

*Councillor Steven Kelly, Cabinet Member for Individuals, introduced the report.*

It was anticipated that from April 2013 most public health responsibilities would transfer from the Department of Health to local government. Local authorities would have a duty to promote the health of their population and also take on key functions to ensure that robust plans were in place to protect local populations and provide public health advice to NHS commissioners.

There would be a ring-fenced public health grant to support local authorities in undertaking these functions. Although the 2010/11 baseline spend estimate had been announced, the final grant figure would not be known until December 2012.

The report provided detail of the new responsibilities, including the employment of a specialist Director of Public Health, together with the opportunities and risks. It

drew upon the work of PHAST (Public Health Action Support Team) which was commissioned to review the options.

The report sought approval for the work being undertaken and the initial plans to take on public health functions.

**Reasons for the decision:**

It was anticipated that the Health and Social Care Act 2012 would transfer public health responsibilities from the Department of Health (DH) to local government from April 2013. This legislation necessitated the work summarised in the report and required various decisions relating to implementation.

The 'lift and shift/drop' proposal was considered the most prudent because there continued to be a number of uncertainties, especially with regard to future funding and as proposals for transfer had to be finalised by 1 December 2012, more time was required to consider longer term proposals once final budgets were known later in December 2012.

The reasons for recommending a dedicated Director of Public Health for Havering were covered in section 4 of the report.

**Other options considered:**

Changes to the existing structure would be difficult as the Public Health Grant announcement was still awaited and decisions had to be confirmed over which staff would transfer to Public Health England rather than to the local authority.

The consultancy from the Public Health Action Support Team (PHAST) had explored different models including the opportunity to work with the other Cluster boroughs in providing some services.

There would be a statutory requirement to have a Director of Public Health. The PHAST report considered the different options (see section 4 of the report); the supported option was recommended.

**Cabinet AGREED:**

- 1. To note the content of the report including the work that had been undertaken on the transfer of the public health responsibilities and the opportunities and risks this presented, particularly the financial risks.**
- 2. In principle, that when the public health services functions transfer, the Council would take over the existing managerial structure, personnel and contracts pending further work on future options.**
- 3. To note that the Constitution would need to be amended to provide for the creation of a chief officer level post of the Director of Public Health, but to authorise the immediate commencement of a recruitment process for that prospective post.**
- 4. To establish a specialist Director of Public Health for Havering at chief officer level from 1 April 2013 and to commence the recruitment process immediately.**

5. To note that further work would be undertaken to explore shared functions and joint working with neighbouring boroughs.

## 32 EXCLUSION OF THE PUBLIC

The Committee decided on the motion of the Chairman that the public should be excluded from the remainder of the meeting on the ground that it was likely that, in view of the nature of the business to be transacted, if members of the public were present there would be disclosure to them of exempt information within the meaning of paragraph 3 of Schedule 12A to the Local Government Act 1972 and it was not in the public interest to publish the information.

## 33 AWARD OF FROZEN FOOD & GROCERIES CONTRACT ON BEHALF OF THE LONDON CONTRACT SUPPLIES GROUP - CATERING SERVICES

*Councillor Paul Rochford, Cabinet Member for Children & Learning, introduced the report.*

Cabinet received a report (containing exempt information and not available to the press or public) setting out proposals for the appointment of suppliers following the tender process for a framework contract undertaken for the supply of Grocery products and separately, Frozen foods for the use primarily in School kitchen establishments.

### **Reasons for the decision:**

The authority aimed to secure Best Value in terms of the procurement of goods.

### **Other options considered:**

In order to achieve best value it had been decided that the best option was to jointly tender the contract. It would not be economically advantageous to tender the contract on behalf of this authority alone.

### **Cabinet AGREED:**

1. To the award of contracts to two suppliers, Brakes for the supply of Frozen Food items and Thomas Ridley for the supply of Grocery products for a period of 4 years commencing 1 January 2013.
2. To note that the anticipated spend for the Grocery Contract for the 4 year period would be approximately £2.5 million and for the Frozen Food the contract would be £2 million for the Borough. The total value for each contract for the life of the contract term would for Frozen Food £20 million and Grocery £20 million.
3. To note the tender process for a framework contract undertaken jointly with London Boroughs of Barking and Dagenham, Tower Hamlets, Waltham Forest, Enfield Redbridge, Greenwich and Haringey which was advertised for use by all London Boroughs and public authorities as part of the London Contracts Supply Group (LCSG).
4. That the two recommended suppliers were the most economically advantageous, and the quality of the bid with regards contract

management and supervision, implementation and support was acceptable.

5. To note that both suppliers were existing suppliers to the Borough and that there would therefore be no costs of contract transfer.

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Chairman